Ginger Cow Café & Bistro - Job Application Form

This application form is for Ginger Cow Café & Bistro (also known as Ginger Cow Coffee House).
Please complete this form clearly in type or black ink and return it to the address shown above or by email to events@gingercow.uk

**PERSONAL DETAILS**

Date:

Full Name:

Address:

Phone Number(s):

Email:

Position Applied for:

Full Time/Part time:

Date of birth:

**EXPERIENCE**

Do you have an previous Experience in this industry? YES/NO

Tell us about where you have worked and what were your responsibilities?

**QUALIFICATIONS:**

**Do you have any qualifications relevant to this industry? ie Food hygiene, NVQ’s, Barista training.**

**What are you looking for in a job at this time?**

**Any long term plans or career goals?**

**Do you have any children or people dependant on you?**

**Any medical condition(s):**

Anything that may affect your work or that you think we should be aware of?

**Do you have a disability? Yes | No**

If Yes, what arrangements, if any, can we make for you to participate fully in the recruitment process and to undertake the position for which you are applying?

**Any hobbies and interests?**

**Do you have your own transport?**

Are you able to get home safely by yourself?

**What’s the first date you could start, if we were to offer you a position?**

**Do you have any holidays booked or planned? Please supply dates.**

**DAYS YOU CAN WORK**

Please complete the days that you can work on the sheet below.

**DATA PROTECTION NOTICE**

The information gathered from this application form will be held by the organisation in accordance with the Data Protection Act 1998 and for the purposes described in the organisation’s entry on the Data Protection Register.

As an applicant you are entitled to request such data and other information relating to your application and/or selection from the organisation.

**14. DECLARATION**

By completing this declaration, I consent to the collection, recording and use of the information, which I have provided in the way described above. I declare that to the best of my knowledge and belief all the information I have given on this form is correct and can be treated as part of any subsequent contract of employment.

**Signed:**

*(If sending this form electronically, you may sign here digitally by typing in your full name in the section below)*

**Digital Signature:**

**Date:**

If you would like any further information or guidance on completing this application form, please contact:

*The Manager*

*Ginger Cow*

*01526 343580*

*events@gingercow.uk*

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**DAYS YOU CAN WORK**

Please mark the days you **CAN** work on the sheet below by placing a **TICK** in the boxes.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Mon** | **Tue** | **Wed** | **Thu** | **Fri** | **Sat** | **Sun** |
|  |  |  |  |  |  |  |

Due to the nature of our business, we do require staff to be available at busy times and these could be weekends and evenings as well as weekdays. We don’t currently open evenings or Sundays, however it is useful to know your availability for the future should this change.

Employment with Ginger Cow depends on your availability to work and so it is essential you are available to work at weekends. Weekend staff are required to work every weekend in high season.

In low season, hours may reduce (ie September to April)

All staff will be required to work during half term school breaks and during seasonal events.